**Workshop participants from the State Hermitage Museum**

* Tatiana Sayatina, conservator, Head of the Scientific Conservation Laboratory of Photographic Materials, Conservation Department
* Natalia Laytar, conservator, Scientific Conservation Laboratory of Photographic Materials, Conservation Department
* Natalia Avetyan, curator of photographs, Department of History of Russian Culture
* Irina Terentyeva,  curator of photographs, Department of History of Russian Culture
* Kirill Romanov, registrar, Registry department
* Natalia Ternovaya, Head of Sector of Data Entry, Registry Department
* Aleksandra Davydova, interpreter, Hermitage Friends

**Saturday, April 5** - Arrival to Boston

LUFTHANSA ST PETERSBURG to FRANKFURT departure 6:20am

LH 1439

LUFTHANSA FRANKFURT to BOSTON MA **arrival 2:35pm**

LH 422

Sheraton Commander
16 Garden St, Cambridge, MA 02138
(617) 547-4800

**Sunday, April 6**- free day, orientation (meet with KB for breakfast/ lunch?)

**Monday, April 7** – Cambridge, Weissman Preservation Center, Harvard Library

**08:50** Meet at the entrance of Weissman Preservation Center, Harvard Library.

Address: 90 Mt. Auburn Street, Cambridge MA 02138, 10 min walk from the hotel

09.00-09.30 Room 020 Orientation and workshop agenda (Robert Burton and Elena

Bulat, WPC)

09.30-10.30 Overview of photograph cataloging (Robert Burton)

10.30-11.00 Lounge Break (use Crema Café)

11.00-12.00 Room 020 Elements of photograph cataloging and catalog records (Robert

Burton)

12.00-01.00          Lunch

01.00-02.00 Room 020 ACORN conservation database (Brenda Bernier and Elena Bulat,

WPC)

02.00-03.30 Fine Arts Use of photographs in teaching and conservation research

Library (Joanne Bloom, Amanda Bowen, and Andras Riedlmayer, Fine Arts Library; and Francesca Bewer, Straus Center for Conservation)

03.30-04.00             Break

05.00-06.00 Fung Library Talks by Hermitage curators Natalia Avetyan and Irina Terentyeva (*see announcement attachment*)

 CGIS Building

06.00-07:00                   Reception

**Tuesday, April 8**

**09:20** Meet at the entranceWeissman Preservation Center

09.30-10.30 Room 020 Introduction to Dublin Core (Robert Burton)

10.30-11.00      Lounge   Break (use Crema Café)

11.00-12.00 Room 020 How to describe photographs, part 1 (Robert Burton)\*

12.00-01.00 Lunch

01.00-02.00 Archives Introduction to controlled vocabularies and authority files (Kate

Bowers, University Archives, and Bruce Trumble, ITS)

02.00-03.00 Salted paper print database (Elena Bulat and Melissa Banta, WPC)

03.00-03.30              Break (use Crema Café)

03.30-05.00 IS-Widener Digital imaging, administration of data management systems, and

workflow (Maggie Hale, WPC, and David Remington, Imaging

Services)

06.30-?                   Dinner at a local restaurant

**Wednesday, April 9**

**09:20**  Meet at the entranceWeissman Preservation Center

09.30-10.30 Room 020 How to describe photographs, part 2 (Robert Burton)\*

10.30-11.00 Lounge Break (use Crema Café)

11.00-12.00 Room 020 How to describe photographs, part 3 (Robert Burton)\*

12.00-01.00          Lunch

01.00-03.00 Room 007 Emergency response planning, risk identification and mitigation

(Priscilla Anderson, WPC)

3.00-3.30 Room 020 Wrap-up and questions

\*These sessions will include cataloging exercises**.**

UNITED AIRLINES BOSTON MA to DULLES/WASH DC **departure 7:30pm (arrival to DC 9:09pm)**

Club Quarters
839 17th Street NW, Washington D.C. 20006 (At 17th and I Streets)
(202) 463–6400

**Thursday, April 10**
**Prints & Photographs Division, Library of Congress (Washington, D.C.)**

**08:30** Arrive at Madison building of Library of Congress, through first floor entrance. You will be met by Andrew Robb. Check in through security. Please bring one bag only.

Address: 101 Independence Ave SE (cab recommended). There might be time for brief tea at the LC cafeteria.

 202 553-0963 Andrew Robb cell

Where to meet with Andrew, entrance of the first floor of Madison is best

<http://www.loc.gov/visit/maps-and-floor-plans/madison-building-first-floor/>

 P&P is on the 3rd floor here:

<http://www.loc.gov/visit/maps-and-floor-plans/madison-building-third-floor/>

An overall campus map:

<http://www.loc.gov/visit/maps-and-floor-plans/campus-map/>

09:00 Room LM 337 --  the Prints & Photographs Division Library of Congress, Madison Building, 3rd floor.

09.00-10.30          Prints & Photographs overview: technical services, reference, and public services (Barbara Natanson and Brett Carnell, P&P)

10.30-11.00      LC Cafeteria Break

11.00-12.00        Visual literacy: reading and researching photographs  (Helena Zinkham, P&P)

12.00-01.00 LC cafeteria Lunch

01.00-03.00             Descriptive Cataloging of Rare Materials (Graphics) (Mary Mundy,

P&P)

03.00-03.30        LC Cafeteria Break

03.30-05.00             Subject indexing and keyword searching (Karen Chittenden and

Arden Alexander, P&P)

6:30 Andrew Robb` house informal dinner for visitors and presenters (a 15m walk from LC, details to follow)

**Friday, April 11**

**08:30** Arrive at Madison building of Library of Congress, through first floor entrance. You will be met by Andrew Robb.

Address: 101 Independence Ave SE

09.00-10.30          Photo conservation  (Andrew Robb)

10.30-11.00        LC Cafeteria Break

11.00-12.30 Topics in Preservation (*see press release for details*)

12.30-01.15         LC Cafeteria Lunch

01.15-02.30             Prokudin-Gorskii and other Russian holdings (Harry Leich, LC Russian specialist; he will speak in Russian)

OR

Processing, cataloging, and digital imaging wrap up (Brett Carnell and Helena Zinkham, P&P)

02.30-05.00             Visit LC's main library building, the Jefferson Building.

TBD: visit Harry Leich in Jefferson building, visit the Adams glass cage, the Conservation lab tour.

**Saturday April 12**
flying to NYC

UNITED AIRLINES DULLES/WASH DC to NEW YORK NY departure 12:20pm (arrival 1:47pm)

UA 4219
Club Quarters, Rockefeller Center
25 West 51st Street, New York, NY 10019 (Just off 5th Avenue)
(212) 262-3200

**Sunday April 13**
free time

**Monday April 14**

**Museum of Modern Art**

**10:20** Meet Lee Ann Daffner at the Administrative Office entrance.

Address: 11 West 53rd Street. This is the entrance closest to 5th Ave with curved stainless steel canopy, signage:  Ronald and Jo Carol Lauder Building.

Lee Ann Daffner: 212 708-9559 ex 9559

10.30 am – 12.30 Photography Study Center: meeting with Mitra Abbaspour, curator, and Lee Ann Daffner, conservator with Mariët Westermann, Ashley Farrell (Andrew W. Mellon Foundation) and Angelica Rudenstine

Funded by the Andrew W. Mellon Foundation, the Museum of Modern Art’s Thomas Walther project is an initiative to foster a deeper level of collaboration between photograph conservators and curators.  The collection consists of over 300 modernist photographs that were accessioned by the museum in 2001. Curators, conservators and scientists have examined this group closely revealing new levels of meaning and scholarly impact. This work, including essays by advising conservators and scholars, will be published in 2015.

**Tuesday April 15**

**11am** Visit to **Hans P. Kraus Jr. Fine Photographs Gallery** – Hans Kraus, Valentina Branchini. Current Charles Marville exposition, Fenton prints, early photography

Address: *962 Park Avenue, New York, NY 10028*

free time

**Wednesday April 16**flying to Saint Petersburg (Sayatina, Avetyan, Laytar, Terenteva, Romanov, Ternovaya)

LUFTHANSA NEW YORK NY to FRANKFURT departure 3:55pm

LH 401

**Sunday April 20**

Davydova

LUFTHANSA NEWARK NJ to MUNICH 5:30pm LH 7608